**Canyonside Christian School**
**820 East Nez Perce**
**Jerome, Idaho 83338**
**Phone: (208)324-3444**
**Fax: (208)324-7806**

**First Day of Summer Program……June 2**

**Closed for July 4th…… July 3rd & 4th**

**Last Day of Summer Program…… August 15**

## Summer Program Policies

- Registration
  - **Registration fee of $150.00 is due at the time of registration. Your child's enrollment is not secured until a registration fee is paid. The fee is non-refundable and will not be pro-rated for partial summer attendance.**
- Ages
  - Children that are 3 years old and potty trained through 6th grade may attend the summer program.
- Hours
  - Our program hours are Monday-Friday 7:30 a.m. to 5:30 p.m.
    - **Any children picked up after 5:30 p.m. will result in a late pick-up fee of $5.00 per child per quarter hour.**
  - Our office hours are Tuesday-Thursday 9:00 a.m. to 1:00 p.m.
- Lunches
  - Children must bring a sack lunch daily. Please include an ice pack; we do not have space to refrigerate lunches. **Lunches must come "ready to serve." Teachers cannot microwave your child's lunch. There is no alternative lunch for your child if you forget to send one.**
- Billing
  - Billing will be mailed out no later than the 5th of each month. Tuition payments are due by the 10th. If not paid by the 20th you will receive a $25.00 extra charge.
  - All fees charged will be a monthly contract except for "Drop-Ins." Drop-Ins will be charged the daily rate. All contracts will be a commitment for

the entire summer. If you drop out early or enrollment is terminated, payment is still expected.
    - We accept payments in form of cash, check, money order.
    - **NO REFUNDS WILL BE MADE FOR ABSENCES OR VACATIONS. See attached fee schedule. Your account must be kept current.**
    - **Field Trips: There will be a minimal charge for all field trips.**

- Discipline Procedure:
    - "Refocus Forms" will be issued for repeated behavior problems. **Three** issued in the Summer Program will result in termination of your child's enrollment for the remainder of the summer.
    - Our Policy for the Summer Program is as follows:
        - All Canyonside Christian School rules will be in effect for the Summer Program
            - Follow directions.
            - List the first time.
            - Treat the teachers and other children with respect.
            - Appropriate language is to be used at all times.

        ***In extreme cases and/or failure to follow the above policies, you will be contacted to promptly remove your child for the remainder of the day.***

    - If we are on a field trip/outing and your child should become sick or you have been contacted to pick up your child due to a disciplinary problem, you will be responsible for picking your child up at that location.
- Field Trips/Outings
    - You will be notified in advance of the date, departure time, and approximate returning time. There will be a minimal charge for all field trips/outings.

**WE ARE LOOKING FORWARD TO A GREAT SUMMER! ☺**