

Further Information

- ◆ Registration
- ◆ Registration will be done through the Facts management website. Go to <https://online.factsmgt.com>
 - **Registration fees are due at the time of registration. Your child's enrollment is not secured until a registration fee is paid in full. The fee is non-refundable and will not be pro-rated for partial year attendance.** Your registration fee will be refunded if your child does not pass the screening, or the class remains full.
- ◆ Lunches
 - A lunch program is available Monday-Friday. The cost of lunches will be charged to your monthly billing through facts management. Children are always welcome to bring a sack lunch. Please include an ice pack; we do not have space to refrigerate lunches. **Lunches must come "ready to serve." Teachers cannot microwave your child's lunch.**
- ◆ Tuition Payment Plans
 - Tuition paid in full (9-month tuition paid in full)
 - 9-month plan (total tuition payment divided into 9 equal payments beginning Sept 1, 2023, and ending May 30, 2024)
 - 10-month plan (total tuition payment divided into 10 equal payments beginning Aug. 1, 2023, and ending May 30, 2024)
 - 11-month plan (total tuition payment divided into 11 equal payments beginning July 1, 2023, and ending May 30, 2024)
 - No discount is available for tuition payments paid in advance for whole or part of the year.
- ◆ Tuition Payments
 - **Billing will be done through FACTS Management. You will need to go online to <http://online.factsmgt.com> and sign your family and child up. You will set up your payment plan and date you would like payment to be taken out. They do have a service fee for all denied payments.**
 - Discount for multiple children is \$25.00 off each child's tuition per month per child excluding the first child.

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- Additional charges that may appear on your bill may include, but not limited to, lunch charges, field trip charges, etc.
- Late payments may result in additional late fees, termination of enrollment, the use of collection services, or all of the above.
- Families that have a history of unpaid tuition or have been referred to a collection agency will be denied readmission to Canyonside Christian School unless, prior to enrollment, prepayment for one entire year is made for all fees and tuition.
- ◆ Tuition Assistance
 - Please submit a scholarship application if you are in need of tuition assistance. For scholarship consideration, you must submit copies of page 1 and 2 of your 1040 tax form to the office no later than May 30, 2023.
 - Volunteer Discount: Families that donate 2 hours a month can receive \$25.00 off their monthly bill. Just stop by the office and fill out a volunteer form and have Mrs. Kathy sign it. \$25.00 will be taken off your monthly bill. Each family is limited to \$25.00 for volunteered time per month.
- ◆ Before/After-School Programs (EXCEL)
 - Our EXCEL program is available with limited enrollment. **Children must be registered for this program.**
 - All “drop-ins” must receive prior permission from the office. (“drop-ins” are children not utilizing the program on a weekly basis)
 - Children in the EXCEL program must be picked up no later than 5:30 p.m. A \$5.00 per quarter hour fee per child will be charged to your account for children remaining after 5:30 p.m.
 - Our EXCEL program is offered on some non-school days but will depend on demand and staffing.
- ◆ Early Withdrawal
 - If a student withdraws from Canyonside Christian School at any time during the month, you will be charged the full tuition fee. Tuition payments are due, regardless of attendance.